

*****SAMPLE BANK REFERENCE LETTER*****

(ON BANK'S LETTERHEAD)

Date:

To:
3E Accounting PLT

**RE : <NAME>
RESIDING AT <PERMANENT ADDRESS>**

We hereby confirm that the abovementioned person has been banking with us for _____ years.

Based on our bank records, the conduct of the account is satisfactory.

For any questions, please do not hesitate to contact the undersigned.

Yours faithfully

<Name of Bank>
<Bank officer contact details, telephone and email>

(Signature, Name, and Designation)